



CFAI The Center for Academic Innovation

Faculty Development Teaching Grant Application

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|--------------------------|-------------------|
| 1. Name | Signature |
| 2. Title | Department |
| 3. Campus Address | Phone |
| 4. Home Address | Phone |
| 5. Proposal Title | |

6. Education: Indicate the highest degree you hold (and where you earned), along with any other information about your education relevant to your project.

7. References: Please ask at least one person professionally qualified to address the significance of your project and your ability to carry it out to submit a letter of recommendation directly to: **Center for Academic Innovation, 146 Madeleva, Saint Mary's College, Notre Dame, IN 46556**. Applicants should ensure that the letter(s) reaches the Committee by the deadline of the application. **Application Deadline: February 1, 2008, 5:00 P.M**

Name of recommender

8. Departmental Endorsement: Please have your department chair sign the following statement:
I have read this proposal and consider that it is consistent with the interests of the department and the College.

Endorsing Chair _____ Department _____ Date _____

9. Experience: Indicate positions you have held, activities you have participated in, prior publications, exhibits, or recitals that are relevant to your project.

10. The proposal narrative: Please write to a general academic audience and limit your proposal to **no more than five double-spaced pages**. Include the following:

1.) A brief, descriptive title

2.) An explanation of the project, including:

- a. Specific aims
- b. Method
- c. Significance of the project (include how the project will enhance your teaching abilities and how it will contribute to curricular development in your department and at Saint Mary's).
- d. Previous work that you have done on this or closely related projects. (Include courses you have taught, positions you have held and activities you have participated in that are relevant to your project.)
- e. If applicable, a list of no more than ten pertinent bibliographical references

11. Other funding:

a. Do you have other financial support for this project?

Yes No

If yes, list:

b. Have you attempted to obtain support for the project from sources other than this fund?

Yes No

If so, list with disposition (pending or denied):

c. Have you previously applied for an SMC Faculty Development Grant?

Yes No

If yes, what kind? Faculty Teaching Application

Date of most recent application: _____ Awarded? Yes No

12. Date on which the work will begin: _____ **NOTE: A report on the project is due to the interim Vice President and Dean of Faculty with a copy to the Faculty Affairs Committee Chair, within nine months - after this date.**

The Committee wishes to make successful proposals available to serve as models for other faculty interested in applying for development grants. If your proposal is funded, may we use it? Yes No

**NOTE: This is a printable application, not an electronic application.
Please print out upon completion and submit with accompanying documentation.**

