SAINT MARY'S COLLEGE
PRISM for Parents Instructions for Parents

To access information through PRISM for Parents, please proceed as follows:
1. Direct your web browser to http://www.saintmarys.edu/prism
2. Click on Enter Secure Area
3. Login using the User ID (provided to your student when she authorized you to view her information) and PIN (originally coded as either your birthday formatted as MMDDYY or the last 6 digits of your User ID).
4. During the initial login, you will be required to change your PIN and set up security questions to be used in the event that you forget your PIN.
5. From the Main Menu select "Prism for Parents".
6. Choose "Select Student". Click on your student's name within the drop down box. Click "Submit".
7. Select "View Information". NOTE: If you receive the message "No student records available, please contact your daughter" your student has not authorized you to see any information.
8. Click on a link to view the desired information.

NOTE: Contact the Registrar's Office at (574) 284-4560 or registrar@saintmarys.edu if you have any questions regarding PRISM for Parents.