

# Mary Ann Smith

5555 Tulip Tree Lane | Anytown, IL 60555 | 574-555-5555 | msmith55@saintmarys.edu

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## EDUCATION

### Saint Mary's College

*Bachelor of Business Administration; Concentration: International Business*

**Notre Dame, IN**

*May 2020*

- Cumulative G.P.A.: 3.42/4.0
- Le Mans Award | September 2016 – Present
- Mother Pauline Award | September 2016 – Present

### National University of Ireland-Maynooth

*Study Abroad Program*

**Maynooth, Ireland**

*January 2017 – June 2017*

- Engaged effectively in group discussions with people from diverse backgrounds classes in anthropology, history, philosophy, sociology, and theology
- Exhibited navigational skills and cultural adaptability through traveling to the Netherlands, Scotland, Northern Ireland, France, and United Kingdom
- Developed cultural awareness through participating in numerous cultural experiences including Irish line dance, caring for animals on traditional Irish farm, and visiting historical sites (Blarney Stone, Arthur's Seat in Edinburgh, and Giants Causeway)

## WORK EXPERIENCE

### Thompson Flanagan

*Business Development Intern*

**Chicago, IL**

*June 2016 – Present (Seasonal)*

- Develop business acumen through ownership of projects, meeting deadlines and accomplishing assigned tasks, and showing initiative by asking questions
- Display communication skills and individualization when talking with clients and connecting them with appropriate professionals
- Perform necessary office tasks including filing, sorting, and scanning documents

### Annual Fund | Saint Mary's College

*Phonathon Caller*

**Notre Dame, IN**

*August 2017 – December 2017*

- Contacted potential donors and Saint Mary's College alumnae to raise money for financial aid and scholarships
- Developed excellent communication and listening skills through interaction with alumnae and potential donors

## CAMPUS INVOLVEMENT

### Economics Club

*Member*

**Notre Dame, IN**

*August 2017 – Present*

- Attend weekly meetings to receiving tutoring and develop economic knowledge

### Toastmasters | Saint Mary's College Chapter

*Member*

**Notre Dame, IN**

*August 2017 – Present*

- Participate in bi-weekly meetings to enhance public speaking skills

### Belles Business

*Member*

**Notre Dame, IN**

*August 2017 – Present*

- Attend bi-weekly meetings to strengthen business skills and opportunities for career options

### Yoga Club

*Member*

**Notre Dame, IN**

*August 2016 – Present*

- Practice weekly with thirty members to enrich physical and mental strength

### Dance Marathon

*Fundraising Committee Member*

**Notre Dame, IN**

*August 2016 – Present*

- Network event and personal effort through social media to raise awareness and money
- Coordinate Riley Week by establishing fundraisers, silent auctions, partnering with local business, raffles, and a 5K race
- Participate in annual 12-hour Dance Marathon

## VOLUNTEER EXPERIENCE

### The LGBTQ Center

*Volunteer*

**South Bend, IN**

*September 2017 – October 2017*

- Interact and build relationships with visitors to provide a safe and welcoming environment for individuals in the community
- Research influential LGBTQ individuals for Black History Month and write a biographical summary to be published on organization's website
- Assist organization with distribution of marketing materials