

# Mary J. Smith

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**Campus Address:** 1234 Le Mans Hall ♦ Notre Dame, IN 46556

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## EDUCATION

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**Saint Mary's College** | Notre Dame, IN

*Bachelor of Arts in Communication Sciences and Disorders* | May 2017

- Cumulative G.P.A.: 3.5
- Bertrand Award | September 2016 – Present
- Dean's List | 2016 - Present

**National University of Ireland-Maynooth** | Maynooth, Ireland | January 2015 – June 2015

## CLINICAL EXPERIENCE

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**Saint Mary's College Judd-Leighton Speech and Language Clinic** | Notre Dame, IN

*Speech Student Clinician* | August 2016 – Present

- Provide weekly speech therapy under the direct supervision of a clinical supervisor for one client, age 3, with a cognitive-communication disorder as a result of a traumatic brain injury
- Administered formal assessments including the Rossetti Infant Toddler Language Scale and PLS5
- Create weekly treatment plans and participate weekly meetings with supervisor
- Communicate with family and caretakers to review progress and comprehensive treatment plan

*Audiology Student Clinician* | August 2016 – October 2016

- Provided audiology services to five college-aged clients, seen once for a routine Hearing Evaluation
- Facilitated Otoscopies, Tympanograms, Speech Recognition Threshold, Word Recognition Threshold, Air Conduction and Bone Conduction
- Created formal write ups, audiograms, and letters written and sent to clients
- Communicated with supervisor on a weekly basis

## CAMPUS INVOLVEMENT

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**National Student Speech Language Hearing Association** / Notre Dame, IN | January 2014 – Present

*Member*

- Attend events for students with the Speech-Language Pathology and Audiology fields
- Promote awareness of program throughout Saint Mary's community

**Student Diversity Board** | Notre Dame, IN | August 2015 – Present

*Women's Issues Representative*

- Form assemblies for women's issues in the Saint Mary's and South Bend communities
- Establish forums for discussions on college campus to discuss current diversity issues

**Big Belle, Little Belle** | Notre Dame, IN | August 2015 – May 2016

*Mentor*

- Mentor first year students, plan social activities, and attend training sessions

## WORK EXPERIENCE

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### **Residence Life of Saint Mary's College** | Notre Dame, IN | August 2016 – Present

#### *Resident Advisor*

- Enforce college policies and resolve conflict within the residence hall
- Cultivate a positive community environment for a section of 25 residents
- Plan, organize, and advertise a minimum of five community programming events each semester
- Develop strong interpersonal skills as a mentor and college liaison to residents

### **Saint Mary's College Annual Fund** | Notre Dame, IN | January 2016 – May 2016

#### *Phonathon Caller*

- Contact potential donors and Saint Mary's College alumnae to raise money for financial aid and scholarships
- Develop excellent communication and listening skills through interaction with alumnae and potential donors

### **Center for Women's Intercultural Leadership of Saint Mary's College** | Notre Dame, IN | August 2015 – May 2016

#### *Student Assistant*

- Develop extensive global perspective lectures and study abroad presentations
- Assist in planning the Leadership Lunches which brought in local, national, and international women leaders
- Provide administrative support including filing, copying, scanning, and maintaining the CWIL Global Education website

### **Office of Admissions of Saint Mary's College** | Notre Dame, IN | August 2014 – May 2015

#### *Student Ambassador*

- Visit alma mater high school and talk about Saint Mary's College with prospective students
- Inform high school women about the benefits of attending an all-women's liberal arts college
- Share, answer questions, and give prospective students a tour of Saint Mary's College

## VOLUNTEER EXPERIENCE

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### **Healthwin** | South Bend, IN | August 2016 – Present

#### *Music & Memory Program Volunteer*

- Create personalized playlists for residents, and spend time listening together
- Establish relationships with residents through meaningful conversation
- Develop additional perspectives through experience with a diverse population

### **Center for the Homeless** | South Bend, IN | January 2015 – May 2015

#### *Volunteer*

- Meet weekly with a homeless guest to explore effective communication techniques
- Lead class discussions to gain understanding of the complexities of poverty in the United States

### **Hannah and Friends** | South Bend, IN | August 2015 – December 2015

#### *Volunteer*

- Create personalized playlists for residents, and spend time listening together
- Establish relationships with residents through meaningful conversation

## CERTIFICATIONS

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- Music and Memory for Alzheimer's and Dementia Training (Healthwin)
- HIPAA Certified
- CPR Certified
- NSSLHA National Member