

# Mary Ann Smith

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## Education

### Saint Mary's College

*Bachelor of Science in Nursing, Minor: Gerontology*

- Cumulative GPA of 3.021
- NCLEX pending (January 2018)
- Certifications: BLS for Healthcare Workers
- Scholarships: Madeleva Scholarship recipient, Class of 1959 Endowed Scholar

**Notre Dame, IN**

*December 2017*

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## Nursing Research Experience

### Quality and Safety Education for Nurses (QSEN)

*Topic: Patient-Centered Care*

**Spring 2017**

### Advanced Writing Proficiency

*Topic: Vitamin D Effects in Psychiatric Patients*

**Fall 2016**

### Evidence Based Practice (EBP) Project

*Topic: Pre-Operative Fasting Times*

**Fall 2016**

### Evidence Based Practice (EBP) Project

*Topic: Family Presence in a Resuscitation Event*

**Spring 2016**

### Evidence Based Practice (EBP) Project

*Topic: Appetite Stimulation in Oncology Patients*

**Fall 2015**

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## Clinical Experience

### Saint Mary's College

Work under the supervision of an RN providing basic care, treatment, and clinical documentation for patients; handle medication administration, dressing changes, and all other aspects of nursing care. Facilitate admissions, discharges and transfers; prepare chart notes and other documentation; and participate on interdisciplinary team; completed 84 clinical hours as a student nurse in the following:

**Notre Dame, IN**

#### Memorial Hospital, South Bend, IN:

- Pediatric Health, Pediatric ICU, Memorial Children's Hospital, Fall 2017
- Advanced Medical-Surgical, Progressive Care Unit, Spring 2017

#### Saint Joseph Regional Medical Center, Mishawaka, IN:

- Nursing Leadership, Orthopedic Unit, Spring 2017
- Chronic, Oncology Unit, Fall 2016
- Acute, Orthopedic Unit, Spring 2016
- Acute, Medical-Surgical Unit, Spring 2016
- Perinatal, Labor and Delivery, Fall 2015

#### Community and Psychiatric Nursing:

- Community Health, Hope Ministries, South Bend, IN, Fall 2017
- Community Health, Riley High School, South Bend, IN, Fall 2017
- Psychiatric, Inpatient Care, Oaklawn Psychiatric Hospital, Goshen, IN, Spring 2016

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**Work Experience**
**Saint Mary's Convent***Resident Assistant***Notre Dame, IN***Fall 2016 – June 2017*

- Assisted Sisters with varied medical needs aging up to 102 years of age with daily tasks such as bathing, dressing, and eating
- Helped with feeding and transporting patients on the Dementia floor
- Provided assistance to nurses by checking blood glucose, taking and recording vital signs, input and output, and bowel movements
- Reported any unusual findings to RN and continued to monitor
- Applied compression stockings and sleeves as well as any other assistive devices
- Administered oxygen as needed while monitoring respiratory status and reporting to RN
- Assisted residents with gait/Posey belts, wheel chair, walker, and e-z lift

**Geocon and Robinson Engineering***Administrative Assistant***Frankfort and South Holland, IL***Summers 2013 – 2017*

- Performed administrative tasks in three separate offices: directing phone calls, scheduling appointments, and compiling bid books and contract books for contracted engineering projects
- Conducted archive scanning for the engineering plans
- Assisted with invoicing projects and specific projects for engineers requesting help
- Developed a new organization system to help the office operate more efficiently

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**Campus Leadership and Involvement**

Student Nursing Association (Class Representative)	Fall 2013 – Present
Resident's Hall Association (Class Representative)	Fall 2016 – Present
"Face" of Saint Mary's, Marketing and Communications (MARCOM)	Fall 2016 – Present
Nursing Tutor	Spring 2017
Saint Mary's Student Ambassador	Fall 2014 – Spring 2016
Circle K Club	Fall 2014 – Spring 2015
Dance Marathon	Fall 2013 – Spring 2015
Mending Minds	Fall 2013 – Spring 2015