

Graduate Policies and Programs

2018–2019 Academic Year

Guide to Correspondence and Communication

Saint Mary's College, Notre Dame, IN 46556-5001, (574) 284-5098

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President, Janice A. Cervelli

- Institutional Research and Assessment
- College Counsel
- Chief Information Officer, Todd Norris

Provost and Senior Vice President for Academic Affairs, Nancy Nekvasil

- Acting Dean of Graduate Studies, Nancy Nekvasil
- Dean of Faculty, Vickie Hess
- Dean of Student Academic Services, Karen Chambers
- Campus and Community Events, Richard Baxter
- Career Crossings Office, Stacie Jeffris
- Center for Women's Intercultural Leadership, Mana Derakhshani
- Cushwa-Leighton Library
- Records and Registration
- Student Success, Diane Fox

Vice President for College Relations, Shari M. Rodriguez

- Advancement Services, Laura Brandenburg
- Alumnae Relations, Kara O'Leary '89
- Annual Fund
- Development, Libby Gray Koultourides '93
- Donor Relations, Adaline Stefanac Cashore '70
- Gift Planning, Anne Morgan
- Integrated Communications
- Integrated Marketing Communications, Art Wager
- Marketing Services
- Web and Interactive Communications, Daniel Miller

Vice President for Enrollment Management, Mona C. Bowe

- Financial Aid, Kathleen Brown
- Director of Graduate Programs, Melissa Fruscione
- Assistant Director of Graduate Programs, Emma Lipka

Vice President for Strategy and Finance

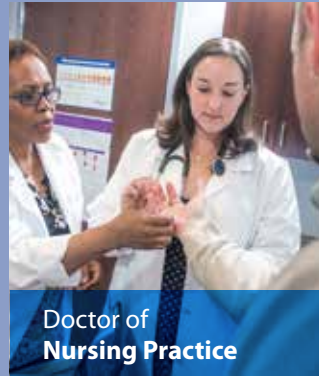
- Controller, James Herschel
- Facilities, Ben Bowman
- Human Resources, Kris Urschel
- Purchasing
- Student Accounts, Julie Hardy

Vice President for Mission, Judith R. Fean

- Campus Ministry, Regina Wilson
- Center for Spirituality, Arlene Montevocchio
- Office for Civic and Social Engagement, Rebekah DeLine

Vice President for Student Affairs, Karen A. Johnson

- Assistant Vice President for Student Affairs, Janielle Tchakerian
- Athletics and Recreation, Julie Schroeder-Biek '88
- Belles Against Violence, Connie Adams
- Health and Counseling Services, Elizabeth Fourman
- Multicultural Services, Gloria Jenkins
- Residence Life, Ariel Leary
- Safety and Security, David Garipey
- Student Involvement



2018–2019 Graduate Academic Calendar

FALL SEMESTER 2018

August 19–26	Sun–Sun	Enrollment for all students
August 20	Monday	Classes begin
August 23	Thursday	Mass of the Holy Spirit (no classes between 11 a.m. and 1 p.m.)
August 26	Sunday	Last day to add classes on PRISM
September 21	Friday	Last day to drop classes
October 13–21	Sat–Sun	Mid-semester break
October 22	Monday	Classes resume
November 12	Monday	Pre-registration for spring semester 2019 begins
November 21–25	Wed–Sun	Thanksgiving Holiday
November 26	Monday	Classes resume
December 6	Thursday	Last class day
December 7–9	Fri–Sun	Study days (no examinations)
December 10–14	Mon–Fri	Final examinations
December 18	Tuesday	All grades due by noon

SPRING SEMESTER 2019

January 13–20	Sun–Sun	Enrollment for all students
January 14	Monday	Classes begin
January 20	Sunday	Last day to add classes on PRISM
February 15	Friday	Last day to drop classes
March 1	Thursday	Deadline for 2019–20 Financial Aid application
March 1	Thursday	Pre-registration for summer session 2018 begins
March 9–17	Sat–Sun	Mid-semester break
March 18	Monday	Classes resume
April 15	Monday	Pre-registration for fall semester 2019 begins
April 19–22	Fri–Mon	Easter Holiday
April 23	Tuesday	Classes resume
May 2	Thursday	Last class day
May 3–5	Fri–Sun	Study days (no examinations)
May 5	Sunday	Convocation
May 6–10	Mon–Fri	Final examinations
May 14	Tuesday	All grades due by noon
May 18	Saturday	Commencement

SUMMER SESSION 2019

May 19–26	Sun–Sun	Enrollment for all students
May 20	Monday	Classes begin
May 20	Monday	Last day to add classes on PRISM
May 27	Monday	Last day to drop classes
August 2	Friday	Last class day
August 6	Tuesday	All grades due by noon
August 15	Thursday	Official date of completion for August graduates

2019–2020 Graduate Academic Calendar

Dates for semesters beyond the 2018–2019 academic year are provided for reference and should be considered tentative.

FALL SEMESTER 2019

August 25–Sept. 1	Sun–Sun	Enrollment for all students
August 26	Monday	Classes begin at 8 a.m.
August 28	Wednesday	Mass of the Holy Spirit (no classes between 11 a.m. and 1 p.m.)
September 1	Sunday	Last day to add classes on PRISM (11:59 p.m.)
September 27	Friday	Last day to drop classes
October 19–27	Sat–Sun	Mid-semester break
October 28	Monday	Classes resume at 8 a.m./Advance registration begins
November 18	Monday	Pre-registration for spring semester 2020 begins
November 27–Dec. 1	Wed–Sun	Thanksgiving Holiday
November Dec. 2	Monday	Classes resume at 8 a.m.
December 12	Thursday	Last class day
December 13–15	Fri–Sun	Study days (no examinations)
December 16–20	Mon–Fri	Final examinations
December 24	Tuesday	All grades due in PRISM by 12 noon

SPRING SEMESTER 2020

January 12–19	Sun–Sun	Enrollment for all students
January 13	Monday	Classes begin at 8 a.m.
January 19	Sunday	Last day to add classes on PRISM (11:59 p.m.)
February 14	Friday	Last day to drop classes
March 1	Thursday	Deadline for 2020–21 Financial Aid application
March 7–15	Sat–Sun	Mid-semester break
March 16	Monday	Classes resume at 8 a.m./Advance registration begins
April 6	Monday	Pre-registration for fall semester 2020 begins
April 10–13	Fri–Mon	Easter Holiday
April 14	Tuesday	Classes resume at 8 a.m.
April 30	Thursday	Last class day
May 1–3	Fri–Sun	Study days (no examinations)
May 3	Sunday	Convocation
May 4–8	Mon–Fri	Final examinations
May 12	Tuesday	All grades due in PRISM by 12 noon
May 16	Saturday	Commencement

SUMMER SESSION 2020

May 19–26	Sun–Sun	Enrollment for all students
May 20	Monday	Classes begin
May 20	Monday	Last day to add classes on PRISM
May 27	Monday	Last day to drop classes
August 2	Friday	Last class day
August 6	Tuesday	All grades due by noon
August 15	Thursday	Official date of completion for August graduates