

# Sophia Submissions

After consultation with the department chair, faculty member(s) teaching the proposed course should submit this form and upload the relevant syllabus (or syllabi) and rationale file. Note that this form is for any new submissions. This includes courses that have previously received Sophia Program approval, but are currently seeking approval for additional Learning Outcomes. For any resubmissions of revised materials following comments from the committee, please contact the chair of the Sophia Program Curriculum Committee or your area representative on the committee. A list of current committee members can be found here on the Portal in the Sophia Community, reached by link from Faculty Teaching page.

Ideally, new courses are approved by the Curriculum Committee first; while timing may prevent that order of action, the course may not be scheduled at all without Curriculum Committee approval.

Your email address ([jralston@saintmarys.edu](mailto:jralston@saintmarys.edu)) will be recorded when you submit this form. Not [jralston](#)? [Sign out](#)

\* Required

1. **Course Prefix and Number (if course has not been through Curriculum Committee, indicate the number that has been approved by the Registrar for submission.) \***

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2. **Course Title \***

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3. **Is this a Master Syllabus for multiple sections of the same course (with all sections of the course seeking approval)? \***

*Mark only one oval.*

☐ Yes

☐ No

4. **Last name, first initial of instructor (if Master syllabus, enter "Master")**

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5. **Does this course already have Sophia certifications? \***

*Mark only one oval.*

☐ Yes

☐ No

6. **If the course does have Sophia certifications, which certifications does it have?**

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**7. Please check off all the certifications you are seeking with this submission. \****Check all that apply.*

- ☐ LO1--Literature
- ☐ LO1--History
- ☐ LO1--Modern Languages
- ☐ LO1--Philosophical Worldviews
- ☐ LO1--Religious Traditions I
- ☐ LO1--Religious Traditions 2
- ☐ LO1--Historical Perspective
- ☐ LO1--Natural Science
- ☐ LO1--Social Science I
- ☐ LO1--Social Science II
- ☐ LO1--Creative and Performing Arts
- ☐ LO1--Professional Arts
- ☐ LO1--Mathematical Arts
- ☐ LO2--Critical Thinking Seminar
- ☐ LO2--Women's Voices
- ☐ LO3--Social Responsibility A
- ☐ LO3--Social Responsibility B
- ☐ LO3--Intercultural Competence A
- ☐ LO3--Intercultural Competence B
- ☐ LO3--Global Learning A
- ☐ LO3--Global Learning B
- ☐ LO3 Linked--Academic Experiential Learning

**8. Please upload your syllabus \***

Files submitted:

**9. Please upload your rationale file detailing how each Sophia outcome and suboutcome will be implemented and assessed in the course. See the Sophia Community in the Portal for Guidelines and Samples. \***

Files submitted:

A copy of your responses will be emailed to [jralston@saintmarys.edu](mailto:jralston@saintmarys.edu)

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