



## TUITION, ROOM AND BOARD, FEES

All tuition, room and board, and fee information is for the Fall 2018 semester. Specific information regarding these costs for the Spring 2019 semester will not be available until January 2019.

The following basic charges are payable one week prior to registration at the beginning of each semester. The College reserves the right to revise its rates in response to economic conditions.

### Tuition

Full-time, 12 to 18 credits .....	\$20,690
Part-time, 1 to 11 credits .....	\$ 1,640 per credit
Credits over 18 per semester .....	\$ 820 per credit

### Mandatory Fees

Technology Fee .....	\$ 195 per semester
Facilities Fee .....	\$ 145 per semester
Student Government Fee .....	\$ 80 per semester

### Housing Charges

Single Room .....	\$ 4,005 per semester
Single Room with bath .....	\$ 4,305 per semester
Double Room .....	\$ 3,745 per semester
Double Room with bath .....	\$ 4,055 per semester
Triple Room .....	\$ 3,375 per semester
Triple Room with bath .....	\$ 3,685 per semester
Quad Room .....	\$ 3,065 per semester
Quint Room .....	\$ 2,620 per semester
Opus — Double (Seniors only) .....	\$ 5,245 per semester
Opus — Quad (Seniors only) .....	\$ 4,495 per semester
Regina South — Single (Seniors only) .....	\$ 4,005 per semester
Regina South — Super Single (Seniors only) .....	\$ 4,305 per semester

### Board Charges

Board Plan .....	\$ 2,390 per semester
Belles Blue Plan (Off campus, Opus and selected senior housing residents) . . .	\$ 460

### Semester Study Abroad Programs

Application Fee .....	\$ 50
Tuition .....	\$ 20,690 per semester
Housing .....	\$ 3,900 per semester
Board Plan .....	\$ 2,390 per semester
Study Abroad Fee .....	\$ 420 per semester
South Africa Program Surcharge.....	\$ 700 per semester
Australia Program Surcharge.....	\$ 1,300 per semester
Oxford Program Surcharge (applies to the full-year option only). . .	\$ 4,000 per year

### English Language School

Application Fee .....	\$ 100
Tuition (Fall, Spring and Summer terms) .....	\$ 265 per course
Tuition (4 week term, 5 course load) .....	\$ 1,325 per term
Tuition (Full Fall and Spring semester, 5 course load) .....	\$ 5,300 per semester

## Special Purpose Fees

Orientation Fee (Fass Semester Only) . . . . .	\$ 150
Matriculation (application) Fee . . . . .	\$ 30
Late Enrollment Fee . . . . .	\$ 75
Yearbook fee (Fall Semester Only) . . . . .	\$ 85

## Course Fees

### Education:

- Supervised Teaching . . . . .	\$ 150 per semester
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### Music:

- Private voice or instrument — one hour per week . . . . .	\$ 500 per hour
- Private voice or instrument — one-half hour per week . . . . .	\$ 300 per half-hour

### Nursing:

- NURS 225, 227 . . . . .	\$ 150 per course
- NURS 321, 323, 326, 330, 407, 410, 414, 415 . . . . .	\$ 50 per course
- Testing fees (begins second semester sophomore year—Class of 2017) . . . . .	\$ 90 per semester
- Testing fees (begins second semester sophomore year - Class of 2018) . . . . .	\$ 120 per semester

### Political Science:

- POSC 290 . . . . .	\$ 50 per course
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### Science:

- Biology Labs . . . . .	\$ 50 per lab
- Chemistry Labs . . . . .	\$ 50 per lab
- Physics Labs . . . . .	\$ 50 per lab

### Social Work:

- Field Practicum I . . . . .	\$ 10 per credit hour
- Field Practicum II . . . . .	\$ 10 per credit hour

### Science:

- Biology Labs . . . . .	\$ 50 per lab
- Chemistry Labs . . . . .	\$ 50 per lab
- Physics Labs . . . . .	\$ 50 per lab

Students taking classes at the University of Notre Dame or N.I.C.E. institutions are expected to pay fees applicable to those classes. See page 74.

## STUDY ABROAD PROGRAMS

Costs for summer study abroad programs vary based on the specific program in which the student participates. Fluctuations in exchange rates, the number of students participating as well as additional costs for travel, housing, food, lab fees, etc. vary by program. Please visit the Center for Women's Intercultural Leadership web site at <http://www.centerforwomeninleadership.org/global-education> for further information on specific programs.

### Study Abroad Deposit

Students who accept a placement in a semester or year-long study abroad program at Saint Mary's College are making a commitment to attend that program. For this reason, there is a non-refundable deposit of \$500 which is due by April 30th for any Fall Semester Program and due by August 30th for any Spring Semester Program.

This deposit is not an additional fee but will be applied as a payment to the semester tuition bill for the semester that will be spend abroad. In the event the student withdraws from the program after the deposit deadline, the \$500 deposit will be forfeited.

## DEPOSITS

Enrollment/Damage deposit (new students) . . . . .	\$ 400
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*New students will reserve a housing space by submitting a deposit within two weeks after receiving their acceptance letter. The deposit is nonrefundable for early decision candidates. The deposit is refundable for regular decision candidates, if the College is notified of their withdrawal no later than May 1. Of the \$400 deposit, \$200 will be applied to the first semester charges and \$200 will be held by the College as a room damage deposit until the student withdraws or graduates. The cost to repair any property damage, and/or any unpaid charges, will be deducted from the deposit. Early Decision candidates should refer to page 19.*

## REFUND POLICY

Students who properly withdraw from the College prior to the first day of class for any semester will not be assessed any charges. For students withdrawing or dismissed after the opening of classes for any semester, there will be no refund of tuition and fees unless the student meets one of the following conditions:

- Withdrawal or dismissal within four calendar weeks of the opening of classes.
- Withdrawal because of a protracted illness or some other involuntary situation that is beyond the control of the student.

If any of the above conditions applies, the refund will be calculated in conformity with the following policies:

### A. Student withdraws or is dismissed within four calendar weeks of the opening of classes:

- Tuition and fees:

First week . . . . .	70%
Second week . . . . .	55%
Third week . . . . .	40%
Fourth week . . . . .	25%
- Board: A maximum 60 percent refund will be available less a charge of one-half of 1 percent for each calendar day that has expired from the date of registration to the effective date of the student's withdrawal and departure from campus.
- Room: No refund of room charges will be made unless the room is re-rented to a student who had been living in emergency housing on campus. If the room is re-rented, a *pro rata* portion of the room fee will be refunded, less the normal room change fee. The student must vacate the room within 24 hours of her withdrawal or dismissal.

Please note: The refund schedule will be adjusted accordingly based on the above schedule for students who withdraw from semesters or courses with durations of less than 16 weeks.

### B. Withdrawal is due to protracted illness or other involuntary situation:

- Tuition and general fees: A *pro rata* refund based upon the portion of the semester that has elapsed, up to a maximum of 80 percent of the total charges, will be made.
- Room and board charges: A refund equal to 75 percent for each remaining calendar day of the semester will be made.

### C. Withdrawal from a class or classes: If a student drops a class after registration has taken place and a new tuition category applies, an adjustment refund will occur if the class is dropped within the first four weeks of the academic year as follows (this policy applies to both tuition charges and course fees related to the course or courses dropped):

First week . . . . .	70%
Second week . . . . .	55%
Third week . . . . .	40%

Fourth week . . . . . 25%  
Fifth and subsequent weeks—no refund of any tuition or fees  
associated with that class.

Please note: The refund schedule will be adjusted accordingly based on the above schedule for students who withdraw from semesters or courses with durations of less than 16 weeks.

- D. Withdrawal from international programs: Students who withdraw from Saint Mary’s international programs are subject to the reimbursement policies for each individual program. In the unlikely event of program cancellation, or if the student withdraws from the program before the first day of the program, the College will refund the remaining tuition, fees, and expenses.

The refund policy will be administered by the College Business Office under the direction of the controller of the College. A parent or student who wishes to appeal a decision of that office may do so by addressing a written communication to the Vice President for Finance and Administration, Saint Mary’s College, Notre Dame, IN 46556. All notices of intention to withdraw must be made in writing and received in the Office of Academic Affairs and First Year Studies to be considered official. Any refunds will be considered official. Refunds will be based on the official withdrawal date shown on the change of status form from the Office of Academic Affairs and First Year Studies.

### **UNPAID BALANCE**

Transcripts, grade reports, and diplomas will be withheld from students who have any unpaid obligations to the College.

The College reserves the right to recover all costs involved with the collection and/ or litigation of past-due accounts including but not limited to: collection agency fees, reasonable attorney’s fees, court costs, and all other charges allowed by law.

### **FINANCING**

#### **Payment Policy**

Payment for tuition and fees for the semester are due on or before the date shown on the student’s billing statement which will be sent approximately two weeks prior to the start of the semester. Accounts not settled in full by the start of the semester are subject to late charges.

#### **Monthly Payment Plan**

The College offers a monthly payment plan for students. This plan allows students/ authorized users to make payments in equal installments during each semester. Enrollment is by term and includes an enrollment fee per semester. If you are unable to pay your account in full, you must enroll in the payment plan. If you do not enroll in the payment plan, you may be subject to a late enrollment fee, and the College will enroll you in the semester delinquent payment plan. Information detailing the payment plan will be sent to students in the summer.

Credit cards are accepted for payment of student accounts. There is a processing fee associated with this service based upon the amount charged. Information about this service can be obtained by contacting the Student Accounts Office.

#### **Sibling Remission**

Families with two or more daughters attending Saint Mary’s College full time are eligible for the sibling remission which is 10 percent of tuition for the younger daughter(s). Contact the Financial Aid Office for more information.