

Guide to Correspondence and Communication

Saint Mary's College, Notre Dame, IN 46556-5001, (574) 284-5098

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Interim President, Nancy Nekvasil

- Institutional Research and Assessment
- College Counsel, Martha McCampbell
- Chief Information Officer, Todd Norris

Provost and Senior Vice President for Academic Affairs, Titi Ufomata

- Associate Provost and Dean of Faculty, Jill Vihtelic
- Dean of Student Academic Services, Karen Chambers
- Campus and Community Events, Richard Baxter
- Center for Women's Intercultural Leadership, Mana Derakhshani
- Cushwa-Leighton Library, Joseph Thomas

Vice President for College Relations, Shari M. Rodriguez

- Advancement Services, Laura Brandenburg
- Alumnae Relations, Kara O'Leary '89
- Annual Fund, Madeline Zuniga
- Development, Libby Gray Koultourides '93
- Donor Relations, Adaline Stefanac Cashore '70
- Integrated Marketing Communications, Art Wager
- Marketing Services, Phillip Batalis
- Integrated Communications, Donna Fischman

Vice President for Enrollment Management, Mona C. Bowe

- Financial Aid, Kathleen Brown
- Director of Graduate Studies, Melissa Fruscione
- Assistant Director of Graduate Studies, Emma Lipka

Vice President for Strategy and Finance, Dana Strait

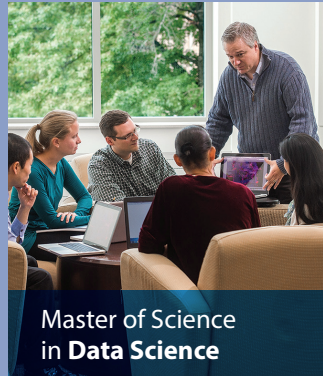
- Controller, James Herschel
- Facilities, Ben Bowman
- Human Resources, Kris Urschel
- Purchasing, Kathleen Carlson
- Student Accounts,

Vice President for Mission, Judith R. Fean

- Campus Ministry, Regina Wilson
- Center for Spirituality, Arlene Montevecchio
- Office for Civic and Social Engagement, Rebekah Go

Vice President for Student Affairs, Karen A. Johnson

- Dean of Students, Gloria Jenkins
- Athletics and Recreation, Julie Schroeder-Biek '88
- Health and Counseling Services, Elizabeth Fourman
- Residence Life, Ariel Leary
- Safety and Security, Robert Post



2019–2020 Graduate Academic Calendar

FALL SEMESTER 2019

August 25–Sept. 1	Sun–Sun	Enrollment for all students
August 26	Monday	Classes begin at 8 a.m.
August 28	Wednesday	Mass of the Holy Spirit (no classes between 11 a.m. and 1 p.m.)
September 1	Sunday	Last day to add classes on PRISM (11:59 p.m.)
September 27	Friday	Last day to drop classes
October 19–27	Sat–Sun	Mid-semester break
October 28	Monday	Classes resume at 8 a.m./Advance registration begins
November 18	Monday	Pre-registration for spring semester 2020 begins
November 27–Dec. 1	Wed–Sun	Thanksgiving Holiday
November Dec. 2	Monday	Classes resume at 8 a.m.
December 12	Thursday	Last class day
December 13–15	Fri–Sun	Study days (no examinations)
December 16–20	Mon–Fri	Final examinations
December 23	Monday	All grades due in PRISM by 12 noon

SPRING SEMESTER 2020

January 12–19	Sun–Sun	Enrollment for all students
January 13	Monday	Classes begin at 8 a.m.
January 19	Sunday	Last day to add classes on PRISM (11:59 p.m.)
January 20	Monday	Martin Luther King Day no classes
February 14	Friday	Last day to drop classes
March 1	Sunday	Deadline for 2020–21 Financial Aid application
March 7–15	Sat–Sun	Mid-semester break
March 16	Monday	Classes resume at 8 a.m./Advance registration begins
April 6	Monday	Pre-registration for fall semester 2020 begins
April 10–13	Fri–Mon	Easter Holiday
April 14	Tuesday	Classes resume at 8 a.m.
April 30	Thursday	Last class day
May 1–3	Fri–Sun	Study days (no examinations)
May 3	Sunday	Convocation
May 4–8	Mon–Fri	Final examinations
May 12	Tuesday	All grades due in PRISM by 12 noon
May 16	Saturday	Commencement

SUMMER SESSION 2020

May 17–24	Sun–Sun	Enrollment for all students
May 18	Monday	Classes begin
May 18	Monday	Last day to add classes on PRISM
August 7	Friday	Last class day
August 11	Tuesday	All grades due by noon
August 20	Thursday	Official date of completion for August graduates

2020–2021 Graduate Academic Calendar

Dates for semesters beyond the 2020–2021 academic year are provided for reference and should be considered tentative.

FALL SEMESTER 2020

August 23–30	Sun–Sun	Enrollment for all students
August 24	Monday	Classes begin at 8 a.m.
August 26	Wednesday	Mass of the Holy Spirit (no classes between 11 a.m. and 1 p.m.)
August 30	Sunday	Last day to add classes on PRISM (11:59 p.m.)
September 25	Friday	Last day to drop classes
October 17–25	Sat–Sun	Mid-semester break
October 26	Monday	Classes resume at 8 a.m./Advance registration begins
November 16	Monday	Pre-registration for spring semester 2020 begins
November 25–29	Wed–Sun	Thanksgiving Holiday
November 30	Monday	Classes resume at 8 a.m.
December 10	Thursday	Last class day
December 11–13	Fri–Sun	Study days (no examinations)
December 14–18	Mon–Fri	Final examinations
December 22	Tuesday	All grades due in PRISM by 12 noon

SPRING SEMESTER 2021

January 10–17	Sun–Sun	Enrollment for all students
January 11	Monday	Classes begin at 8 a.m.
January 17	Sunday	Last day to add classes on PRISM (11:59 p.m.)
January 18	Monday	Martin Luther King Day no classes
February 12	Friday	Last day to drop classes
March 1	Monday	Deadline for 2020–21 Financial Aid application
March 6–14	Sat–Sun	Mid-semester break
March 15	Monday	Classes resume at 8 a.m./Advance registration begins
April 2–5	Fri–Mon	Easter Holiday
April 6	Tuesday	Classes resume at 8 a.m.
April 12	Monday	Pre-registration for fall semester 2020 begins
April 29	Thursday	Last class day
April 30–May 2	Fri–Sun	Study days (no examinations)
May 2	Sunday	Convocation
May 3–7	Mon–Fri	Final examinations
May 11	Tuesday	All grades due in PRISM by 12 noon
May 15	Saturday	Commencement

SUMMER SESSION 2021

May 16–23	Sun–Sun	Enrollment for all students
May 17	Monday	Classes begin
May 17	Monday	Last day to add classes on PRISM
August 6	Friday	Last class day
August 10	Tuesday	All grades due by noon
August 19	Thursday	Official date of completion for August graduates