

## **Saint Mary's College Alumnae Association Board of Directors**

September 14-16, 2011

Minutes of the Fall Meeting

- Present: Rebecca Votto Bennett '93, President; Karen McNamara Weaver '91; Vice President; Abby Van Vlerah '04; Secretary; Sarah Brown '05; Jill Moore Clouse '99; Cass Rydesky Connor '60; Nora Barry Fischer '73; Kathleen Gibboney '73; Annette H. Isom '83; Angeline Johnson '07; Linda Kawecky '79; Kathryn Wiedl Mettler '63; Geneviève Morrill '98; Priscilla Karle Pilon '86; Dawn Parker Santamaria '81; Barbara Wolfston Urrutia '74; Phyllis Sullivan Van Hersett '62; Kimberly Rowland '12; and Chelsea Young '13 (except September 15)
- Absent: Kelly O'Shea Carney '84 (attended orientation and Alumnae Engagement Committee meetings via telephone); Monica Stallworth Kolimas
- Staff Present: Kara O'Leary '89, Director of Alumnae Relations; Jessica Stuijbergen '99, Assistant Director of Alumnae Relations; Jo Ann Cortez, Administrative Assistant; Jamie Gillespie, Staff Assistant
- Invited Guests: Dr. Carol Ann Mooney '72; President of College; Shari Rodriguez, Vice President of College Relations

The Executive Committee, Nominating Committee, and Student Affinity Group meetings met on the evening of Wednesday, September 14, 2011.

Orientation for new board members was held from 4-6 p.m. on Wednesday, September 14, 2011.

### **General Session I**

Thursday, September 15, 2011

Rebecca Votto Bennett '93, alumnae board president, convened the meeting at 8:30 a.m. in the Student Center Lounge.

New board members introduced themselves and received goodie bags from their fellow board members. A thank you was given to all involved with Orientation, Candlelight Dinner, and SAG meetings. Sarah Brown '05 read the opening prayer provided by Dr. Kelly O'Shea Carney '84.

Spring 2011 Board of Director's meeting minutes on Yahoo! Groups were approved.

### **Office of Alumnae Relations**

New staff members to the Office of Alumnae Relations are Jo Ann Cortez, who joined the staff full time in July; and, Jamie Gillespie replaced Janet Martin, who retired in July. Ms. Gillespie will maintain the alumnae database and reunion registration/information.

Kara O'Leary '89, Director of Alumnae Relations, reported the Office of Alumnae Relations updates are in the packet.

Alumnae Memorial Scholarship, which the board was instrumental in putting together in 1994, had a market value of over \$308,000 at the end of July 2011. The Scholarship is awarded to those with an alumnae connection and \$15,600 in scholarship monies were awarded to three students.

Jessica Stuijbergen '99, Asst. Director of Alumnae Relations will focus on revitalizing stagnant clubs this year with added support from the Clubs and Resources Committee.

Ms. O'Leary plans to travel to the Twin Cities, Buffalo, and Milwaukee for Founders' Day events. Ms. Stuijbergen will attend a conference in Savannah, Georgia December 2011 focusing on student-alumnae groups and to also connect with alumnae in North Carolina, South Carolina, and Georgia.

Dr. Carol Ann Mooney '72 will be visiting the Denver Club on November 10, 2011; Chicago East on December 1, 2011; and, Detroit on March 27, 2012.

The travel program had six alums and their families going to Alaska this past July. Currently, ten alumnae are booked for the Emerald Isle Classic-Notre Dame/Navy Football game in Ireland on September 1, 2012. The Holy Land trip was canceled due to unrest in the area.

Reunion 2011 was a great success. Thank you's were given to alumnae board members who assisted and/or returned for the events. The Class of '61 (50 year class) had 92 members come back for reunion representing 47 percent of the class—a new first for number of attendees. The Class of '62 has their program set for Reunion 2012. Last year two pricing options were given for the 40-year class and down—a package with the banquet and without the banquet.

Alumnae Mentoring Program is in the pilot phase. There are 14 alumnae who have been paired with 14 students to participate in the two-year pilot program. The alumnae and students were able to participate in training through a webinar offered twice in August. Some of the students will be at the Success after Saint Mary's event.

Social Media: Alumna using the Facebook page are engaged through posted messages and personal updates. LinkedIn (for professional connections) has doubled in the last year and is close to 1,500 members.

Dawn Parker Santamaria '81 presented the status of the Welcome Home Fall Event Saturday, September 17, at 10 a.m. at Dalloway's Club House. Bellacapella will perform at 11 a.m.

Success after Saint Mary's is a joint venture between the Office of Alumnae Relations, Career Crossings, and Alumnae Association. There are 95 students registered for this event, which begins at 5:30 p.m. with a panel discussion followed by four breakout sessions—social media, internships, budget and life skills, and a general network session

## **Task Force Discussion**

The task force concept is new for the board and was created to provide the board with an opportunity to share responsibility in the programs that are sponsored by the board; and, to collaborate and partner with college departments, faculty, and staff that had not previously been facilitated in those partnerships. The task forces were created by Ms. Votto.

All program proposals for this academic year have been completed and approved. At the spring meeting the task forces will be asked to plan the program proposals for the 2012-2013 academic year and to submit plans directly to the executive committee rather than through the committees. The task forces own the programs and the group that is vetting the program proposals.

Due to the overlap of programs between committees it was best to assign the task forces with multiple people from each committee. Chairs will provide time in their agendas to accommodate time to inquire about the task forces and find ways that the committee can support the task force programs. If a member is not assigned to a task force she can volunteer to provide assistance in program planning. It is intended to be a collaborative effort among the entire board.

The reporters have been asked to lead the task force sessions. The agendas were designed to provide some guidance, not as a checklist – this should be a working meeting. It will be helpful to take minutes of the task force meeting and to post in Yahoo! Groups for the board to stay informed.

## **Discussion of E-mail Usage**

Students upon graduation can maintain their Saint Mary's account for one year. Although, all new students come in with an existing e-mail account, Shari Rodriguez mentioned there is a movement in higher education to go towards Gmail accounts to eliminate server issues. An audit is being conducted of our IT systems by a consulting firm to define opportunities and how we can capitalize on them. There exists a concern with security regarding Gmail versus e-mail through the College.

## **Student Affinity Group Update**

“Friends with Sisters” was previously called “Adopt a Nun” in the 1970's and is the oldest club on campus. Students really love this program and their connection to their Sister. A student may sit with their Sister three to five hours a week. Within the first week of the term 200 students signed up to be part of the club, and due to the high demand they had to vet the applications.

“Friends with Sisters” is very active and has programs almost every month. At Halloween, the students dress up their assigned nun. Last year they initiated a reflection program around Thanksgiving. The students liked the boards Advent and Lenten Reflection and would like to implement something more spiritual. They were there to put a face to the Alumnae Board, and to engage with them more frequently and to support their initiative.

Linda Kawecki '79 had an opportunity to talk about One Book. Students also had an opportunity to read the book to their Sister, since many of them are unable to read due to failing eyesight. The students were excited about opportunities to work with the Alumnae Board in the future. In March 2012 members of the board hope to have lunch with the Sisters.

### **CAT Scholars Update**

The funding for the program comes from *Down the Avenue* event. There are 25 students in program and 10 students were at the meeting. There are different levels to the CAT scholars program. There is an application process where they are invited to apply if they are interested—only qualify in freshman and sophomore year. The students tutor or perform work study jobs out of the office. The Title 1 schools in the area need the most help and have come to rely on the student volunteers every academic-year. Currently, ten students have been awarded funds that credit their tuition.

Ms. Votto adjourned the meeting at 9 a.m.

### **General Session II** Friday, September 16, 2011

Ms. Votto convened the meeting at 8:30 a.m. in the Student Center Lounge. Thank you's were extended to those who participated in the morning prayer service.

The executive committee identified two areas the board needed to explore and improve. Abby Van Vlerah '04 discussed the new Yahoo! Groups and Karen McNamara Weaver '91 discussed board programs and program proposals.

### **Yahoo! Groups Use/Protocol**

Ms. Van Vlerah lead the discussion on the new group designed to account for negative survey results. Messages and postings will be completed by the group moderators, the Office of Alumnae Relations staff (Director, Asst. Director, Administrative and Staff Assistant), secretary of the board, one at large representative appointed by the president, who will be responsible for messaging, systematic filing system, set up polling, and monitoring storage limitations.

After this fall board meeting all board members will be invited to join the new Yahoo! Groups. There are four main sections organized by meeting dates. Prior information will be archived. The .pdf format will be used for all documents, except if a form is to be filled out. The board minutes will be posted to the new group. The alumnae board would like to follow the going green initiative, which the Board of Trustees accomplished three years ago.

## **Program Review/Proposals Part I Discussion – Ms. Weaver**

A review of programs prior to 2010-11 was based on the program cost and the Office of Alumnae Relations budget of \$1,000. The Welcome Home Commencement with the Lenten and Advent Reflections were at little/no cost. Strategic use of funds/reuse of products is making program costs go down slightly each year. Programs that cost the least are providing greater impact due to their virtual use. It is an investment, even though spending a lot of monies for a small group, the board feels is money well spent. There was a suggestion to reach more alumnae via internet through posting photos, videos, etc. of program and board activities.

In the spring, a new program proposal form will be completed on Yahoo! Groups. Each task force will convey goals to be accomplished, a summary page (as important as the proposal), and recommend expenditures. Some board members previously provided monies to the events to get them off the ground. Now, there will be a formal process to request funds for programs. The purpose is to evaluate board sponsored programs, identify weaknesses in the process, review how program were used and review the process--what things went well, areas of improvement. Providing a history of what decisions were made will be valuable for board members successors. Approval will be given by the Executive Committee. Even though task forces submit proposals committees may also submit proposals.

Club Connections funding comes from the Office of Alumnae Relations operating budget, which is not part of the \$1,000. Lenten reflection uses blast e-mail, which is a yearly cost, absorbed by the operating budget of the Office of Alumnae Relations.

## **Strategic Plan Discussion**

The Strategic plan presented to the board at the March board meeting was a draft. Since then all committee recommendations were added and included into the plan. After board review it was vetted with the College Relations committee of the Board of Trustees in April. Recommendations were submitted to the steering committee that was formed to put the strategic plan together and review various recommendations. The board identified 30 alumnae-at-large to review the plan receiving recommendations and comments from 20 of them. The Office of Alumnae Relations took comments/recommendations that were put forth, which were then woven into this plan taking into consideration the Office of Alumnae Relations staff, support from the Alumnae Board and the College budget. The biggest change that came from the March version was the incorporation of the Alumnae Association and Board, clubs, etc. It was determined everyone wanted just one plan. When reading this plan, do think of the term Alumnae Relations and separate that term from the name of the Office of Alumnae Relations.

The plan now speaks to all of the entities charged with forging Alumnae Relations at the College including the Alumnae Association, the Office of Alumnae Relations, the admissions office, faculty, etc. It is all encompassing. There is a greater emphasis being placed on alumnae being the largest constituency of the college, currently standing at 18,500 individuals.

Thirty-two percent of the incoming freshman class has an alumnae legacy connection up from 27% for the past five-years. There is no greater complement than to have an alumna send a

daughter, niece, etc to this college. Alumnae endorsements are about 27-29% and were consistent with past years.

Some goals may be achieved faster than others, based on the climate of things happening at the College or based on timing of things in the profession. Ms. Stuijbergen will be going to a conference for creating student/alumnae groups. This is a goal we are making good inroads with and feel now is a good time to pursue due to a change in the Student Involvement Office. The next goal is to work with admissions. The Director of Financial Aid is to address all entities of the College regarding misrepresentation of information and their ramifications, which could cause loss of financial aid to the College. The Alumnae Mentoring Program continues to be a goal of the Office of Alumnae Relations.

### **Review of Goals**

Six key goals have stayed the same; although, strategies and tactics have changed. The Alumnae strategic plan will be posted for the 2011-2016 timeframe. The plan will be reviewed at least once a year with adjustments made as needed.

The need for and use of technology is considered at every step of the plan and how we are taking advantage of it! Is there a plan for students to be unified in one technology plan? There was a discussion at the cabinet level as to whether to dictate a computer system/hardware platform at the College. Academically, it is not a responsible way of functioning to dictate a program/system to use. Both PC and Mac have been promoted by the faculty.

A consulting firm was hired to perform an audit of Information Technology. The firm met with students, administrator groups, and faculty to hear their needs and the IT staff to see what it will take to accomplish these tasks. Ultimately, there will be an IT blueprint and resources to say here is where we are and what it will take to get us to where the College should be.

Ms. Van Vlerah made the motion to endorse the Alumnae Relations Strategic Plan for 2011-2016. Angeline Johnson '07 seconded the motion, the motion was approved.

### **Nominating Committee Update – Ms. Weaver**

November 1, 2011 board members will receive a call for nominations of officers through e-mail, which will contain a list of those who are eligible for an officer position and the rules and responsibilities of each of those positions. December 31, 2011 all nominations will have to be submitted to Ms. Weaver. In the month of January 2012 everyone who has been nominated will receive a phone call to see if they are interested in filling an officer position. February 2012 the nominating committee will meet to discuss who will be put forward on the slate for each officer position.

Three weeks prior to the spring board meeting the slate of names will be presented, which will be voted on at the March meeting. The process is documented through the standard operating procedures. The two-year term begins after reunion 2012. The individuals must receive 2/3 majority of votes.

## **Clubs and Resources Update – Ms. Brown**

Fitting into the strategic plan goals and our committee work we plan again on continuing the club connections and as part of the going green initiative will switch to an electronic format for the newsletter with links to more in depth articles. Club Connections is splitting into two e-mail blasts—one will be limited to information about the College that we share with club leaders. The second newsletter will have specific information for club leadership and programming ideas. Board members will also receive a copy of the electronic communications. A plan is in place to continue to provide a hard copy to those who do not have an e-mail address.

An electronic link will be provided in Club Connections newsletter to survey club leaders. Hope to gather what are the best practices of the club, what are successful programming ideas, what is your preferred method of receiving information about the College, what motivates them to be a club leader or fatigues them as a club leader. A committee goal is to find ways to show appreciation for the club leaders.

The Committee would like to support Ms. Stuifbergen's effort to revitalize dormant clubs. There may be a need for board members to help with this effort by soliciting alumnae to be club leaders. The full board will be sent liaison talking points—messages from campus to relay to the clubs with a timeline for submitting reports to Ms. Stuifbergen. A list of dormant clubs will be available on Yahoo! Groups to enable involvement of the entire board.

## **Student Alumnae Committee – Annette H. Isom '83**

Overall, the candlelight dinner, student affinity group, and Success after Saint Mary's programs were a success. The student affinity group was a highlight. The students were composed, not afraid to ask questions and student maturity level over the years has been increasing. The first Stall News went out and table tents were used to highlight events on campus.

For the spring 2012 initiative the committee will be contacting Karen Johnson, Vice President for Student Affairs. The committee would like to use a sporting event as a student affinity group gathering. In 2012, the committee plans to become more involved with the Junior Mom's event, April 13-15 and the Alumnae Senior Brunch, Monday, May 14, 2012.

## **Update from Dr. Mooney**

Dr. Mooney welcomed the board to campus and asked new members to introduce themselves.

Saint Mary's College has 393 first-time first-year students and 13 transfers, which is four under the budgeted number of 410 new students. The budgeted number of first-year students was exceeded (393 vs. the budgeted number of 380) but fell short of the number of transfer students (13 vs. the budgeted number of 30).

The college budget continues to be tight as it is almost everywhere. The major reason is the financial aid budget has had to increase due to student needs. The incoming first-year class

calculation for expected family contribution (EFC) dropped more than \$837 per student. The need continues for Saint Mary's College students and is what the College needs to do to get the quality of students.

Student body as a whole is most enthusiastic, pleasant to deal with, their spirit is wonderful. There are 22 new international students on campus this year. Not all are four-year degree students. An English as a New Language (ENL) school was begun. It has brought Latina women from the west side of South Bend as part of the WEI (Women's Entrepreneur Initiative) program. The ENL program was started quietly last spring—planned to have 5 students this fall and 16 by year four. There are 13 women currently enrolled and expect a larger number in the spring. The College is fulfilling a goal to internationalize our campus.

Five women from Saudi Arabian are enrolled. The women's families came to the United States to interview schools; a faith based college was a major factor in their consideration. There may be an increased number of women from the Middle East in the future.

There is a new relationship with Notre Dame Student Affairs through increased communication and cooperation. First-year experience program is up and running and keeps growing. Students are given a faculty advisor in the summer prior to their arrival on campus to assist in planning courses, common experience programs and peer mentoring.

Athletics is progressing at Saint Mary's college—the soccer team is doing very well this fall. A new coach was hired a year ago and the program is building and wonderful. The O'Brien invitational golf tournament finished, which Saint Mary's College sponsors with generous funding from the family of a former Saint Mary's golfer, Katie O'Brien. All top ten DIII women's golf teams in the country came to the invitational. Saint Mary's came in second in MIAA standings (all 3 of last year's top golfers are studying abroad), which was an accomplishment.

Campaign funding has increased for the upgrade and expansion of Angela Athletic Facility. Athletics are very important to our women at the College.

The existing strategic plan is for 2007-2012. The College has not achieved everything but goals need to be set higher than can be reached. The next strategic plan has begun. The President has been holding small group meetings with every employee on campus, which are to be concluded the end of September. There will be a total of 12 sessions asking what we do well, where we should focus in five years, how we might do what we're doing smarter—more efficiently, and, anything else that are on their minds. Student feedback will be gathered as well.

The new Gen Ed program is now named, *Sophia Program*. Sophia is Lady Wisdom—both biblical and classical and a "She". Over 150 courses have been approved including syllabi and learning outcomes.

Diversity in student recruiting across the campus continues to remain a high priority. The goal was to have 15% diversity for the incoming student body for the year, but not lacking effort was not met. The College is close to the strategic plan goal to represent minority groups.



The renovation of Madeleva is complete for both interior and exterior, trees and lilac bushes were replanted, and the bus stop revitalized.

The campaign is still in silent phase. Over one-half of the \$80 Million goal has been met - just shy of \$41 million right now.

Christian Culture Lecture Series - Mary Gordon was well received and a gracious guest. There was a public lecture and she spent the morning in seminar sessions with students. This year Humanistic Studies students and writing students were in the writing workshop.

Three new endowed professors—Dr. John Shinnars - Bruno Schlesinger Chair (HUST), Dr. Michael Waddell – McMahan Aquinas Chair in Philosophy (Philo), Dr. Linda Paskiewicz - Marjory Newhoff Chair (nursing). Medallions for all chairs were presented at luncheon for existing chairs and emeriti. Endowed chairs are very important to the College it is not just an honor for faculty of great achievement, but funding by an endowment makes it possible to retain and add to the faculty. The endowed chairs are a great financial aid benefit to the College, since tuition monies are not used to support those positions.

Infrastructure improvements have been made to campus buildings over the last couple years—re roofed Library, Regina, Science Hall, and Moreau. The roofs were not only old, but leaking, and uninsulated. The College was able to add insulation under all of them, reducing carbon footprint and hopefully reducing utility bills as well. About \$2 million was spent in plumbing within Le Mans during the summer. The College is working hard to bring infrastructure improvements to the campus.

Question regarding faculty requirements – what are the requirements of faculty in research and publications? The College expects faculty to be an active participant in their field and be judged by their peers. Some publication is expected by juried exhibit, performances, publishing on pedagogy, how to best teach science or teach in their field—scholarship of teaching and learning.

### **Chemistry Department/Students are Flourishing**

Toni Barstis coordinates joint engineering program with Notre Dame. She was on sabbatical at Notre Dame to fulfill her desire for engineering knowledge, but chemist at heart. Toni began making paper analytic device to detect counterfeit malaria drugs, a huge issue. Seventy percent of drugs sold in Haiti, Africa and other countries are counterfeit. There were 30 students working on various PAD projects. The group is housed at Saint Mary's College for weekly group meetings. The Mathile's gave \$50,000 to fund this project over the summer. There were seven students working on this project. Another \$150,000 was requested and received from the Mathile's to continue this project over the next two years. Students are interested in 1:1 research and are doing incredible work. Mathile's would like a process to be put in place to determine what future projects would receive funding similar to this project. Saint Mary's College has filed for a provisional patent-the first in Saint Mary's College history. In a provisional patent you name the inventor not the owners, which will need to be negotiated between Saint Mary's

College and Notre Dame. Usually the earnings are split between the faculty and the College. Within a year of filing a provisional patent one must file for an actual patent.

Suggestion for selling Twist O' Luck to alumnae clubs for use at events to promote students and project, and would be awesome for St. Patrick's Day parties.

ENL Program - what are the plans to fit ENL into the broader College? It was almost an accidental opportunity for Saint Mary's College. We have had difficulty getting full four-year international students at Saint Mary's College. The teaching faculty are from the community, who have certification and have taught ENL elsewhere. Some students live on campus, some do not. The program is bringing additional revenue to the college as fits with goals to internationalize campus.

A hold has been placed on professional development for staff and administrator at the College-how does that impacted morale? When might it change? The College has removed most travel money except for the faculty and some development opportunities. The College is using webinars to compensate for this lack of monies. Travel has been greatly curtailed except for those special occasions, but only with approval of the president. It has negatively impacted morale and it will hopefully come back soon. There are no budgetary problems other than those caused by skyrocketing financial aid. If there is an arms race at the college and university level it has switched to financial aid, which is taking the monies.

**General Session III**  
Friday, September 16, 2011

**Update from College Relations – Ms. Rodriguez**

In 2006 Saint Mary's College adopted a philosophy to develop all branding and marketing materials based on research. In 2008 and 2010 a phone survey was conducted with prospective students and parents and a web survey of alumnae. What changed? Students were interested in the need for excellent majors, career preparation, faculty as mentors, and financial aid. Women will consider a women's college if all other factors are met. What changed from the '08 to '10 surveys were financial aid and cost factors; although, familiarity with Saint Mary's College increased. There was a decline in overall rating of Saint Mary's College in research. Every year a survey is completed using IPEDS Data Win/Loss Analysis. The perception is that Saint Mary's College isn't delivering in quality of majors and the amount of financial aid. What was learned was that Saint Mary's College needed to establish a point of difference and create outcomes based marketing tools by use of testimonials, focusing on undergrad comps, student research, faculty attention and leadership. Plus focus on the Holy Cross mission of educating the mind, heart, and soul. Recommendations were to be bolder in marketing, to focus on a Saint Mary's College education producing an accomplished multifunctional person. Keep the "She's Saint Mary's" tag line - not much recognition of it in surveys, but also not hurting. Found that the sense of place was missing from Saint Mary's marketing pamphlets, which resulted in the use of the Le Mans tower for new admissions brochures and College Web site – stating a strong statement of the College and to be challenged academically.

The new Saint Mary's Web site is to be launched October 8, 2011, which will have a new look with the same content. Changes in content will happen in phases through the fall and spring. There are 15 major statements depending on the time of year. Two new stories will appear a week pertaining to a specific audience, social media connections, videos, or stories.

### **Faith Always, Action Now Campaign Update**

The College had an excellent year last year with over \$40 million raised—50% to-date. There has been \$2.684 million raised in unrestricted gifts. That is the most monies ever raised in any one year. Alumnae participation increased to 30% was 28%. In 2008 and 2009, alumnae participation and giving decreased. Reunion participation and giving increased to 38% from 32%. Phonathon raised over \$460,000. Phonathon has become an automated process. Saint Mary's College needs to raise \$2.9 million in unrestricted gifts. Saint Mary's is unusual in that the College has to raise a certain amount of money for the budget to work. \$15 million in pledges and gifts need to be raised for the Faith Always, Action Now campaign. Also, the college needs to secure 12 grants from corporate foundations.

The college needs to raise \$525,000 through the Phonathon, increase reunion participation to 40% and increase alumnae giving to 32%. An app has been provided to the Major Gift officers to focus on different pieces of the campaign and to show progress made to date, which can be given to donors on a jump drive enabling donors to review the campaign.

### **Alumnae Engagement Committee Update– Ms. Mettler, Chair**

The Welcome Home Commencement we had for this first time last year has prompted some discussion within the committee whether to continue it or not. It takes someone on campus to work the event. The Office of Alumnae Relations is unable to take it over and Ms. Johnson is not able to host the event. A discussion ensued to use the Legacy Reception as a touch base for alumnae during commencement. The committee was asked to explore the Leadership Initiative to establish relationships with academic departments. The Office Alumnae Relations will continue to reach out to departments regarding alumnae participation.

There is a growing need to use electronic resources and social networking to promote connections between alumnae in certain fields (law, biology, and nursing/medicine) by LinkedIn and other social media.

The committee is discussing whether to reactivate the New Roads, No Rules program and to promote it as a pre-reunion event. The earliest it could occur is 2013– the cost is prohibitively high currently. The hope is to be part of pre-reunion event for half a day, which will be geared to all classes.

### **Board Selection and Awards Committee Update – Jill Moore Clouse '99, Chair**

The reviewed standard operating procedures were approved by the board over the summer and implemented. The committee began the selection process for the club of the year award, put

forward names for new board members, and to review the term of women whose first three-year term is expiring and renew for a second term.

Recommended the Columbus Club for Club of the Year Award. Ms. Brown made the motion, Phyllis Sullivan Van Hersett '62 seconded the motion, and the motion was approved.

Recommended for board service Jan Dunkin Brengel '78. Genevieve Morrill '98 made the motion, Barbara Wolfston Urrutia '74 seconded the motion, and the motion was approved.

Recommended for service to board Kate Murray Harper '89. Ms. Weaver made the motion, Kathryn Wiedl Mettler '63 seconded the motion, and the motion was approved.

Recommended for service to board Kelly Cook Lewis '97. Ms. Mettler made the motion, Ms. Weaver seconded the motion, and the motion was approved. Recommended Angela McDonald-Fischer '91 for service to board. Cass Rydesky Connor '60 made the motion, Ms. Brown seconded the motion, and the motion was approved.

Recommended Kelly Walsh '01 for service to board. Ms. Morrill made the motion, Ms. Isom seconded the motion, and the motion was approved.

Current Board Members with expiring terms that were reviewed:

Ms. Brown was recommended for a second term.

Ms. Weaver made the motion, Ms. Isom seconded the motion, and the motion was approved.

Priscilla Karle Pillon '86 was recommended for a second term.

Ms. Mettler made the motion, Ms. Santamaria seconded the motion, and the motion was approved.

Ms. Johnson was recommended for a second term.

Ms. Brown made the motion, Ms. Van Hersett seconded the motion, and the motion was approved.

Monica Stallworth Kolimas '74 second term vote was deferred to the spring meeting.

Please provide feedback to Ms. Clouse of the application for board members by October 15. We are piloting a new electronic template forms for each Alumnae Association award nominations. Reviewing Summary of Engagement document and make certain the utility and content is what is needed.

## **Reminders**

Committee and task force minutes are due by September 30, 2011 and send to Ms. Van Vlerah/Ms. Cortez. The board will receive a notice to review the minutes. Thanks for donating money toward Alumnae Board Initiative and please donate if you haven't yet. Talking points will be sent out in next few weeks and deadline for contact made by mid-October.

Ms. Votto adjourned the meeting at 3 p.m. and thanked the board.