

**Assessment Committee Meeting  
Minutes  
March 5, 2012**

**Members present:** Cassie Majetic, Jessica Ickes, Daniel Flowers, Catherine Pellegrino, and Laurie Lowry.

**Not present:** Ella Harmeyer, Susan Latham, Stephanie Steward-Bridges and representative from Division for Mission.

**Approval of Minutes:**

The committee approved minutes from February 22, 2012.

**Assessment Speaker Update:**

Jessica informed the committee that based on the committee's conversations regarding possible assessment speakers; she reached out to three speakers regarding scheduling and fees. These speakers include Dr. Thomas Angelo whose area of expertise is formative and classroom assessment, Linda Suskie who is a generalist who can address programmatic assessment, the assessment process and assessment of the "less tangibles", and Dr. Mary Allen who focuses specifically on programmatic assessment. Jessica noted that Dean Fleming expressed hope that a significant focus of any speaker be related to programmatic assessment as this was a need requested by faculty members. It was suggested that a speaker could fuse both formative and programmatic elements into their visit. Catherine noted that many faculty members may be receptive to formative, classroom based assessment and that it might be a good opportunity to blend each into a single visit. The committee agreed that we should reach out to Dr. Angelo and determine if he could bring programmatic and formative assessment into his presentations. It was agreed that Dr. Angelo would be the most well received of the three by the campus community. Jessica will make contact with Dr. Angelo and assess if he is able to meet our needs. A tentative date for his visit will be October 26, 2012. Other names that have been mentioned by the committee, including George Kuh, will be held for now until the College hires an Academic Experiential Learning Coordinator.

**Assessment Committee Charges:**

Additional feedback was sought on the document describing the process for revising Assessment Committee charges that will be sent to the governance manual committee. The committee was pleased with the document outlining the charges and process; it was formally approved.

**Assessment Committee Website:**

The committee reviewed the Assessment Committee website together. The charges will be revised on the front page to reflect the current draft which was approved and will go to the Governance Manual Committee (with language noting it is in draft form). Cassie suggested moving the external conferences and internal workshops to the assessment resources section of the page and renaming this section "Resources & Opportunities". The committee agreed that this would be a better location for this important information. The committee agreed that the website should be reviewed for typos. Jessica will send pages to individual members to review with the minutes. Additionally, Jessica will send sections of the website with content for

individual members to review and to offer suggestions for improvement/updates where necessary. Discussion ensued regard the “Assessment Projects” section and the committee agreed it would be helpful to reach out to departments and faculty members to see if they would be willing to share their assessment initiatives for inclusion on the website. The committee believes this would be a helpful resource for the campus. It was suggested that an announcement be made at Council of Chairs and then follow up with an email request for project examples. It was noted that the Sophia Program in Liberal Learning outcomes reflected on the site are now dated, as revisions to the outcomes have taken place. The outcomes are currently being revised and the process is on-going. The committee noted that ideally the College would keep master document or website with the most up-to-date outcomes that the Assessment Committee could link to on its website.

Respectfully Submitted,

Daniel Flowers