

**Assessment Committee Meeting
Minutes
December 7, 2011**

Members present: Cassie Majetic, Jessica Ickes, Daniel Flowers, Susan Latham, and Catherine Pellegrino

Not present: Carrie Call, Laurie Lowry, Stephanie Steward-Bridges, and Ella Harmeyer

Assessment Grant Presentations:

The committee welcomed Susan Vance from Business Administration and Economics. Susan was awarded a travel grant and shared with the committee insights gained from the USASBE conference on assessment of the Entrepreneurship offerings in Business. The committee was pleased with the program's work to assess entrepreneurship offerings at the College.

The committee welcomed Jeff Jacob from the Department of Music. Jeff was awarded a travel grant and attended the Assessment Workshop and National Convention on the National Association of Schools of Music. The committee was impressed by the feedback Jeff and the department received from the conference on its assessment efforts and the steps being taken to implement much of the feedback received from the National Association of Schools of Music.

Scheduling for Spring 2012

Jessica announced she will send a Doodle poll to the committee in order to find meeting times fit members' schedules.

Respectfully Submitted,
Daniel Flowers