



**"CONTACT AREA" ANNUAL REPORT**  
for Alumnae Association Year  
June 1, 2006 - May 31, 2007

Contact areas provide an important link to Saint Mary's in areas where a formal club structure is impractical or difficult to maintain. Area contacts serve as the liaison between the College/Alumnae Relations Office and local alumnae, and as the Saint Mary's contact for alumnae and/or students seeking professional and personal networking assistance. Area contacts are requested to complete the Annual Report Form for Alumnae Association records. (See Standards for Contact Areas, Handbook, Section 1, page 3.) **Please return the completed report to the Alumnae Office by August 22, 2007.**

CONTACT AREA: \_\_\_\_\_ DATE: \_\_\_\_\_

PERSON COMPLETING REPORT: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

Although contact areas are not required to maintain the same standards as alumnae clubs, area contacts are expected to offer occasional opportunities for alumnae to come together in the name of Saint Mary's. Additionally, the area contact may be asked to help the Admission Office staff college fairs and assist with other student recruitment initiatives in their area as requested.

**ORGANIZATION**

- |  |        |
|--|--------|
| 1. Do you wish to continue serving as Area Contact?            | YES NO |
| 2. Are you interested in pursuing "club status" for your area? | YES NO |

**COMMUNICATION**

- |  |        |
|--|--------|
| 1. Have you communicated with the alumnae and/or current students in your area within the last year, i.e. student send-off, letters, Christmas cards, phone calls, survey ...? If yes, please explain. | YES NO |
| 2. Please list any events or activities that took place in your area during the 2006-2007 Association year, <u>June 1, 2006 through May 31, 2007.</u>  |        |

3. Are you planning to organize an alumnae gathering during 2007-08? YES NO  
If so, please indicate type of event.

**INTERACTION WITH ALUMNAE BOARD**

1. Who is your Alumnae Board liaison? \_\_\_\_\_  
2. How often do you have contact with her? \_\_\_\_\_

**ALUMNAE RESOURCE NETWORK:** As area contact, you serve as a key contact for alumnae and students who may have questions about job opportunities, and/or relocation in your area. Please comment on the frequency and types of inquiries you may have received this past year and how you assisted the individual(s) who contacted you.

**COMMENTS...QUESTIONS...CONCERNS** Thank you for taking the time to complete this report. If you have any questions, concerns or comments you would like to direct to the Alumnae Board, Alumnae Relations Office, or the College, please feel free to do so in the space provided below.

**Be sure to make a copy of this report for your files.  
Return original by August 22, 2007 to:**

Alumnae Relations Office  
109B Le Mans Hall  
Saint Mary's College  
Notre Dame, IN 46556  
574-284-4578 • Fax: 574-284-4749  
e-mail: alumnae@saintmarys.edu