

Clare L. Brown
cbrown01@saintmarys.edu
(574) 555-1234

Current Address:

100 Le Mans Hall, Room 123
Notre Dame, IN 46556

Permanent Address:

100 N. Main Street
Mishawaka, IN 46545

EDUCATION

Saint Mary's College, Notre Dame, Indiana

Bachelor of Arts in Psychology, May 2012

Cumulative GPA: 3.44/4.0, Psychology GPA: 3.75/4.0

Minors: Women's Studies, Intercultural Studies

Professional Membership: Psi Chi (Fall 2010-Present)

Honors: Dean's List (Spring 2010, Spring 2011)

Scholarships: Dean's Scholarship (Fall 2008-Present), Charles Leo Eaton Scholarship (Fall 2008-Present)

Relevant Coursework: Psychology of Personality, Abnormal Psychology, Clinical Psychology, Statistics in Psychology, Research Methods in Psychology

RELEVANT EXPERIENCE

LOGAN Center: Applied Behavior Analysis Program, South Bend, IN (Summer 2011)

Volunteer

- Followed suggested ABA program for autistic children to assist them in meeting their goals and develop social skills
- Worked one-on-one with two autistic children weekly to develop their responsiveness to and willingness to engage with peers, technical abilities, and openness to new games and food
- Assisted children with academic skills that they may transfer to a school setting to improve their functioning

Goldstein and Associates, South Bend, IN (Spring 2011)

Student Intern

- Designed a handout for children helping them to better understand their sibling's Asperger's Syndrome
- Observed play therapy sessions involving two children with Asperger's Syndrome
- Researched group therapy techniques and activities to be used for a summer adolescent group

Early Childhood Development Center, Saint Mary's College, Notre Dame, IN

Volunteer

- Observed children's motor and cognitive skills and wrote a case study related to developmental milestones

STUDENT INVOLVEMENT

Student Diversity Board, Diverse Students' Leadership Conference Committee

Workshop Chair (Fall 2010-Spring 2011)

- Contacted prospective speakers regarding presenting at the conference
- Created contracts that were sent out to all the presenters and developed the conference schedule

College Track Co-Chair (Fall 2009-Spring 2010)

- Contacted neighboring colleges and universities to advertise workshop presenters, the entertainment showcase, and develop unity across various campuses

Student Anti-Bias Coalition, Member (Spring 2011-Present)

College Academy of Tutoring, Volunteer (Spring 2010)

Psychology Club, Member (Fall 2010-Present)

Around the World Club, Member (2010-2011 Academic Year)

Feminists United, Member (Spring 2011-Present)

WORK EXPERIENCE

Custom Art Gallery Tattoos and Piercings (June 2011-Present)

Shop Assistant

- Develop strong attention to detail by following specific steps to properly sterilize piercing and tattoo equipment
- Assist the shop owner by running errands, organizing products, and keeping the shop clean

Career Crossings Office (May 2010-May 2012)

Student Assistant

- Developed handouts and fliers describing the office's services and posted them on the office's webpage
- Updated the office's website including the calendar and uploaded information on popular topics
- Uploaded current internship and job postings onto the office's website allowing students to search for such opportunities