eRezLife Housing Application Process:

- https://saintmarys.erezlife.com/app/one.php?outputter=loginView
- Your username and password are the same that you use to log into your Saint Mary's email address.
  - Username example: jsmith01

Office of Residence Life and Community Standards

Saint Mary's College, Notre Dame, Indiana 46530

YOUR eRezLife Home Page:

This button hides the blue navigation bar on the left.

Your name should be here.

We use eRezLife for students to apply for both housing and RA positions. For now, the only application open is for housing.

Click on housing applications.

Housing Overview

- In the drop down menu:
  - Please choose that you are a **new undergraduate student.**
  - This will ensure that you are placed into the appropriate lottery.

Application & info ▾

Jobs

Housing

Housing overview

My housing profile

My housing profile questions

Before we can show you the application form(s), we need to ask you a few preliminary questions.

Please describe yourself as accurately as possible

2015-2016 Housing Cohort   - select one -   ▾

save

- select one -
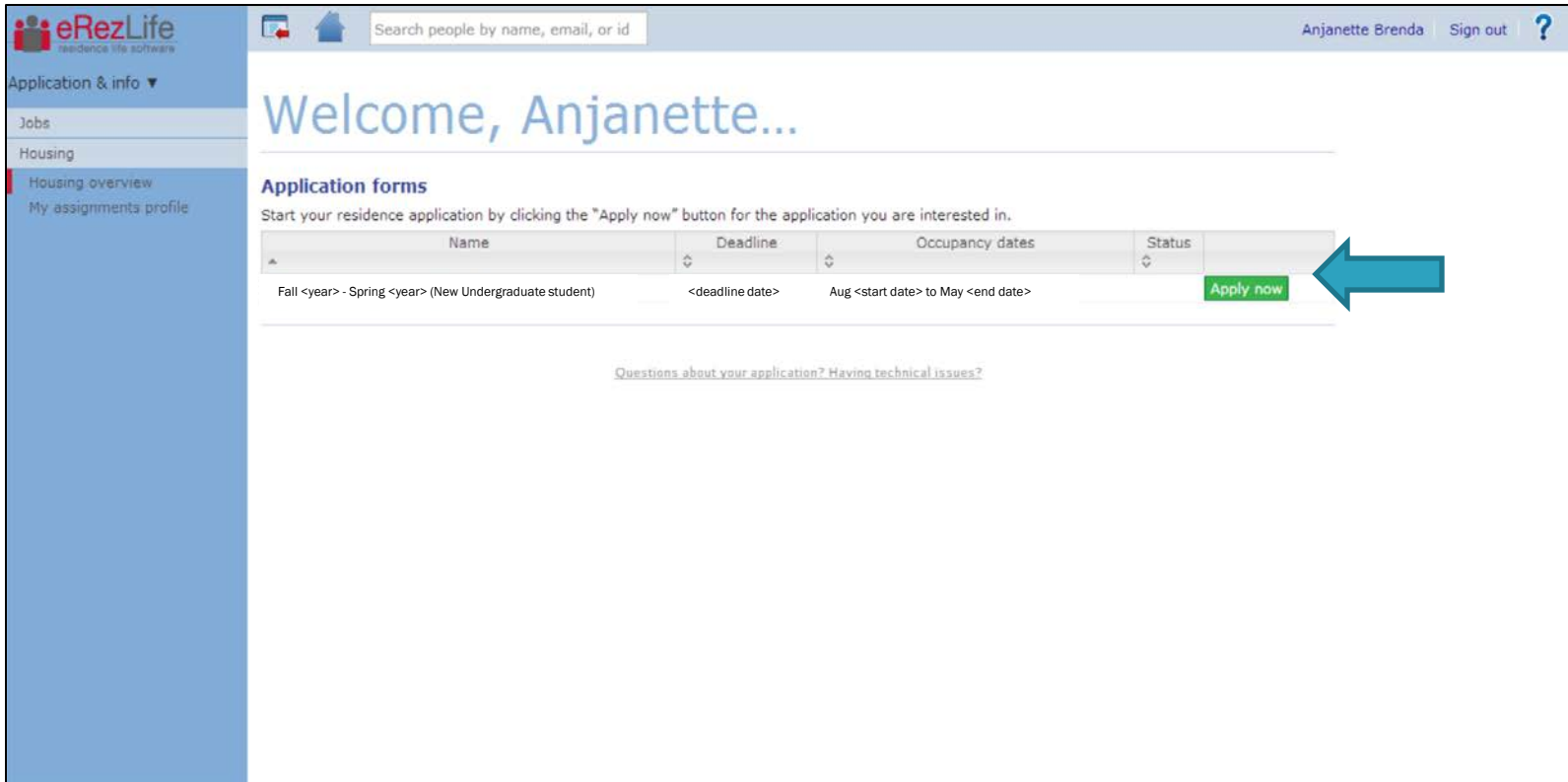New Undergraduate Student
New Graduate Student
Current SMC Student

Questions about your application? Having technical issues?

APPLICATION FORMS

- Confirm that you are applying for housing for the occupancy dates listed.
- Then click on the Apply Now button.

MY HOUSING PROFILE

- You will need to answer all questions on this page before moving on.
- When you are done, you will need to click save (bottom left corner).
- After you hit save, you will see a yellow bar across the top of your screen stating that it saved successfully.

MY HOUSING PROFILE QUESTIONS

- Next, click on "My housing profile questions" in the left side bar.

- You will need to answer all questions on this page before continuing with your application.

- When you are done, click save (bottom left corner). A yellow bar will appear across the top of your screen indicating that it saved successfully.

APPLICATION FOR ACADEMIC YEAR

- Click on the Fall <year>-Spring <year> link on the left side. (Ex. Fall 2015-Spring 2016)
- Complete the application form.
- Then click the "Continue to: Confirm application" link on the bottom right hand side.

Note: Based on your application period, the occupancy dates and deadline will be different from the example below.

CONFIRM APPLICATION

- Read the terms and conditions.

- Then read and check both statements.

- Click on the submit application button.

APPLICATION CONFIRMATION

- Your screen will refresh with a confirmation.
- You will also get a confirmation email sent to your Saint Mary's email address.

Application & info

Jobs

Housing

  Housing overview

  My housing profile

  My housing profile questions

  —

  Fall 2015-Spring 2016

  —

  My roommate profile

  Roommate groups

Occupancy	Application deadline
Aug 01, 2015 to May 14, 2016	**May 18, 2015**

Progress :   Application form   Confirm application

Confirm application

Thank you!

Your application has successfully been completed. Please keep your receipt id for your reference. A copy of this receipt was sent to mbowe@saintmarys.edu.

Receipt #**5065**

Submission Date*: **Dec 02, 2014**

* may change upon updating application details

Your application overview:
- You are applying for Fall 2015-Spring 2016 residence
- You are eligible for occupancy from Aug 01, 2015 to May 14, 2016

To complete your application, read the enclosed contract below . Please check off the two items below indicating that you understand and agree with all statements.

☑ I have opened, read, understood, and agree to the enclosed terms & conditions file
☑ I declare all information I have disclosed throughout this application process is correct

Please note that schools may use application submission dates to prioritize residence assignments. Any further changes to your application after this point will change the submission date of your application. Updates to your contact information, residence preference, or roommate selection will not change your initial submission date. Updates to your application form, however, will change your initial application submission date.
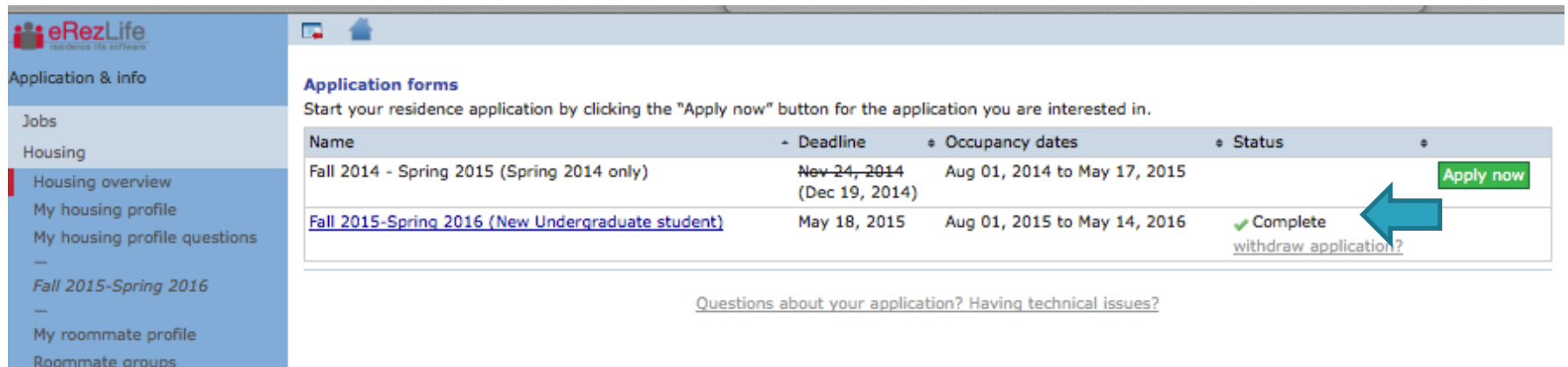
« Previous step: Application form

Questions about your application? Having technical issues?

Housing Overview

- Once you have completed the application, you can return to the housing overview page.
- You will see that your application is complete.
- Then you can log out of the system.

CONFIRMATION EMAIL:

- You will receive a confirmation to your Saint Mary's email address once your application has been submitted.

Saint Mary's College residence application confirmation receipt   Inbox x   🖨 ⬈

eRezLife Software System <noreply@erezlife.com>   Jan 11 (2 days ago) ☆   ↩ ▾
to me ▾

This email message has been automatically generated from the online residence
assignments process at Saint Mary's College.

This is to confirm that you have successfully applied for our Fall 2014 - Spring 2015 session.

Your receipt id is #3537
Your submission date was: Jan 11, 2014

Please keep this number for your reference in the event that you have questions
regarding your application form.

We would like to remind you that you may log back into our system and edit your
application at any time up to the application deadline (May 19, 2014). Please
note that making changes to your application form will change your submission date,
which may be used by your school to prioritize residence assignments.

Thank you for applying for residence at Saint Mary's College.

HOUSING APPLICATION NEXT STEPS:

- In the beginning of June, we will send out an email notification to you allowing you to log back into the system and preview rooms that are open. This will show you which rooms are open for you.

- Then in late June we will send out an email notification to you with your priority timeframe to log back into the system to choose your room and roommate(s).
  - During this process you will be able to pull in a roommate group that you already created or a different roommate.

- Questions? Please email reslife@saintmarys.edu.