

## **Changes to the Governance Manual – August 2015**

*The Governance Manual requires that the President, the Special Assistant to the President, each Vice President, the Executive Committee of Faculty Assembly, the Associate Dean for Advising, the Registrar, and the Director of Human Resource are responsible for seeing that their section(s) of the Governance Manual is(are) kept up to date. The updates below are listed in accordance with this responsibility.*

*Minor grammatical and punctuation corrections are not noted below. The Table of Contents was altered to reflect changes in the document and to correct some formatting errors.*

### **Updated by the President:**

1. The College Counsel was added to the list of Cabinet members.
2. The Governance Manual committee is now one of the President's committees.

### **Updated by the Provost:**

1. Process by which a department may recommend nonrenewal of the annual contract of a faculty member whose position is defined as "nontenured" e.g. professional specialist was amended
2. Teaching load was revised to reflect transition to 3-3 load
3. The Provost was replaced with the Dean of Faculty as a member of the Curriculum committee
4. The list of members of the Teaching Learning Technology Roundtable was updated to reflect the committee's recent practice and to add a newly created position the Director of Instructional Support and Technologies for Graduate Programs
5. The Associate Dean of Faculty was added as a member of the Program Review Committee
6. Language was changed to reflect more accurately the PRC responsibilities and more precise language was added to describe the procedures of the committee
7. The membership of the Assessment Committee was changed to emphasize the academic nature of the committee. Representatives from the Division for Student Affairs and Mission were eliminated.

### **Updated by the Vice President for College Relations:**

1. Language regarding the duties of Parents Council was amended to read that they serve as advisors to the VP for College Relations...
2. Changes were made to reflect that the Director of Special Events (now known as Director of Campus/Community Events) no longer reports to the VP for College Relations

3. Several title changes were made to personnel in this division: Executive Director of Alumnae Relations, Executive Director of Development, Director of Gift Planning
4. BOLD (Belles of the Last Decade) was added to the list of committees and boards reporting to the VP for College Relations and the Faith Always, Action Now Steering committee was eliminated from the list.
5. In the section on Contingency Planning some language was changed to more accurately reflect current practice in the Development office.

**Updated by the Vice President for Enrollment Management:**

1. The Associate Director of Graduate Admissions was added to the membership of the Admission and Scholarship committee

**Updated by the Vice President for Student Affairs:**

1. The Retention committee is now chaired by the VP for Student Affairs
2. The Student Affairs Council now participates in the awarding of the Jablonski-Diehl Student Government Scholarship
3. The VP for Student Affairs now supervises – Athletics and Recreation, Security, Compliance, Women’s Health, Belles Against Violence, and the Assistant Vice President for Student Affairs
4. The Student Affairs Hearing Board was removed (no longer exists)
5. Under the responsibilities of the Vice President for Student Affairs the Vice President for Student Affairs Hearing Board was removed from the VP’s committees and board
6. The title of the Assistant Vice President for Student Affairs and Director of Residence Life and Community Standards was changed to Assistant Vice President for Student Affairs
7. The VP for Student Affairs now supervised the Director of Security, the Director of the Belles Against Violence, and the Director of Compliance
8. Under judicial structure under violations of social conduct code – only residence hall director remains – the critical incident board and VP for Student Affairs were removed