

Saint Mary's College
EDUCATION DEPARTMENT
FACULTY MEETING MINUTES May 4, 2011

Announcements:

- The Hooding ceremony is all set for Sunday, May 8th.
- The Bulletin has been edited and will be submitted this week.
- MaryAnn has completed and submitted the Title II report.
- Gen. Ed. proposal for EDUC 201 was discussed.
- MaryAnn asked faculty to get their book orders in to the bookstore ASAP.
- Adjunct instructors for the fall semester are in place.
- A meeting with the Cooperative Council will be May 18th at 4:15 p.m. At this meeting NCATE will be discussed. The Special Ed Council will meet the week of May 16th.

Agenda:

- Report from Council of Chairs
 - Who would like to serve on the Summer Academy Committee? MaryAnn asked faculty to give it thought.
 - MaryAnn handed out the recommendations made by the Pappas Group that was handed out at the Chairs meeting. Also, she said that the recommendations were serious.
 - Assessment plan went well.
 - MaryAnn informed faculty that the Annual Report is due June 15th.

- NCATE/Assessment

Kitty shared the final report from NCATE. She met with IR today to go through the Assessment plan and they believe the plan is sufficient to meet the demands of the 2nd year focused visit. They encouraged us to add to the Tools column the kinds of assessments coming out of their office, including 1st and 5th year follow-up surveys and the CIRP survey (a survey of first year Saint Mary's College students in attitudes are compared from first year students to seniors) with Education students broken out. Information from NSSE (National Survey of Student Engagement) with data about how Saint Mary's Education candidates compared nationally regarding student engagement was available in our electronic evidence room and will still be valid in Fall 2012. They also suggested adding 3 more columns to the grid that aligns departmental learning outcomes (7 State standards + Standard 8, Content) with the Assessment tools and the courses where each standard is addressed. On the left add a column called Results. They suggested that we should get this information to Daniel Miller as soon as possible. The second column added would be called Implications, that would show how we used the results. IR repeated that their SPSS is sufficient to generate the reports we need.

We will need to align our course syllabi with the new standards and SPA standards that apply. We discussed the need to use the sub points of each standard for the syllabi.

Kitty also shared that she gave IR two spreadsheets reporting each student's performance on the oral presentation of the Critical Analysis. She asked that they conduct a test for inter-rater reliability. They will do a workshop in September for us regarding inter-rater reliability. They will provide reports disaggregating Elementary Ed and Secondary Ed, as well as for all minors within the EI Ed major and for all content areas within the Secondary program.

Kitty also suggested that we all keep a document on our desktop where any conversations relative to field placements could be noted.

- Our department assessment was given 4's in the rating system (a 4 point scale) by Patricia Fleming in all the categories, except results and use of results.
- Senior portfolio presentations will take place on Monday, May 9th starting at 3:30 p.m.
- MaryAnn reported that the Dean approved a new position proposal. Kitty Green is retiring and will continue in an adjunct position for the school year 2011/12.
- A handout was provided for study abroad courses for Education majors. MaryAnn asked faculty to look over the list and let her know what you think.
- Senior portfolio/presentations will be Monday, May 9th. Also, evaluations will be due at the same time.
- Our department retreat will be all day from 9:00-3:00 on May 25th.