

**Saint Mary's College**  
**EDUCATION DEPARTMENT**  
**FACULTY MEETING MINUTES January 26, 2011**

With the noted corrections, minutes were read and approved for the department retreat January 13, 2011.

MaryAnn started the meeting with a report from the **Council of Chairs** – it was a short meeting because of the wake services for Mary Gay Peltier.

- March 4<sup>th</sup> is scheduled for the department review.

The following will be discussed:

- a. Assessment plans
- b. Expense report
- c. Federal Student Work employment
- d. Annual report

Todd Norris, Registrar, informed MaryAnn that the College Bulletin will be sent to us next week for review. The 1<sup>st</sup> draft for any changes will be due February 20<sup>th</sup>. He also pointed out that we need to be more consistent with prerequisites, etc.

Sophomore weekend will be February 12<sup>th</sup>. Insook has volunteered to represent the Academic Department. It will take place from 1:00-3:00 p.m.

#### **Curriculum Committee**

- Insook reported that the TESOL proposal was approved.
- Insook's term on the Curriculum Committee ends this spring and a faculty member will be needed to replace her.

#### **Fall Schedule**

- February 7<sup>th</sup> first draft due in the Registrar's office.
- Faculty were asked to submit revisions for their courses.
- MaryAnn will make adjustments to the schedule regarding independent study and permission required for our courses.

A question was addressed regarding PRAXIS exams and SAT/ACT scores. A vote was taken to adopt the new state guidelines and they were approved.

#### **New Faculty Position**

- A handout was provided describing the position. MaryAnn asked the faculty to read it and get back to her with any necessary changes ASAP.

#### **Transition to Teaching**

- Marg Mast has told us to wait until April to see if the state changes the law.

#### **Middle School**

- Some of our courses will need to have "Middle School" added to the title.
- More discussion on Middle School will take place at our next department meeting.

**NCATE**

- Kitty is in the process of completing the factual changes to the report.
- Kitty also discussed the State standards and the new INTASC standards. She provided a handout showing similarities and differences. It was decided that we would adopt the 7 P-12 Developmental Standards, but we all believe we need Content as a standard. In review of the INTASC Content standard, we decided to use it, so now we have 8 learning outcomes, or standards. The Assessment Committee will work on aligning these with the College's Liberal Learning Outcomes. All scoring guides and rubrics will have to reflect these and they need to go to IR&A to be checked for bias.

**Morale**

- A gift certificate will be given to Daniel Miller for his assistance with the NCATE electronic exhibit room.
- A gift will be sent to Addie Cashore, Donor Relations, in memory of Mary Gay Peltier.

**AWP**

- Due date – March 7<sup>th</sup>.