Once you’re logged in, go to “Housing applications”
The clock on your screen counts down the time until your priority time slot is available.

Before your priority time, you will only be allowed to preview rooms. Click here to see what rooms are available.

Room preview opens exactly 1 week prior to your lottery time slot.
Use the filters on the left to narrow down your search. Please note that square footage is not included as a search feature – that information is available on the Residence Life website.

Don’t forget to scroll all the way down and click “search” at the bottom to apply your filters!

You can only search 1 section of a building at a time.
When you find a room you like, click on the star icon to mark it as a favorite. When it is time to select a room, you will have your list of favorites ready to go!

Once you click on the star, it automatically saves it.
When you are done searching, click here to show your favorites list.
eRezLife: Room Pick

Once you are within your priority time, a green button appears on your home screen, telling you that you can begin your selection.
eRezLife: Room Pick

You will go back to your favorites list and see what is still available to choose from.

This means that this bed has already been taken. You can click on it to see who is living there.

To select this space, simply click on the bed icon.
Once you click on the bed you want, you will see the bed icon in a green circle.

A pop-up window will appear confirming the characteristics of this room.

Then, click on “choose this bed.”
This is your confirmation screen. Please review it carefully.

- If you want to change rooms, you must first cancel your reservation and then look at other rooms.

- You will also need to choose a meal plan (if applicable).
This is what happens when you are in a roommate group of 4 and you change to a roommate group of 2 (you and your friend). The remaining 2 students stay as a group.
eRezLife: Roommate Groups

- You can only be in 1 roommate group.
- The person with the earliest priority time can pull the group into spaces.
When you hit the “place my friends nearby” it means:

- Place as many of my roommate group members as possible into this room with me. If you have the same # of people in your group as the room has spaces, your group is all set.

- HOWEVER, if you have more people than spaces, the system will randomly choose who goes into your room. The remaining people will be placed near your chosen room.
eRezLife: Roommate Groups

- Are you sure?
eRezLife: Roommate Groups

- After you submit “ok”; your screen will refresh with a confirmation.
EXAMPLE: Changing rooms after initial assignment

I moved rooms from 432 to 425.

My roommate did not move and I do not have the option to move her.
What does this mean?

- Roommate groups can only be used 1 time.
- If you are in a roommate group, you trust the member with the earliest priority time to choose a room that can house everyone.
- If the chosen room will not accommodate everyone, you could be randomly assigned a different room. The system will fill the chosen room first, then place the remaining group members in nearby openings.
  - You can log into the system and change your room assignment.
- This system assumes that group members who are unable to find a room that can house the entire group would still want to live close to each other.
- If you decide to cancel your assignment and move to another room, YOU CANNOT TAKE YOUR ROOMMATE GROUP WITH YOU. They have to change their own assignments.
- If everyone wants to move to a different room, everyone will need to log into the system and choose a bed in a new room.